

Minutes from 31 March 2016

HRMFFA Quarterly Board of Directors Meeting

1. HRMFFA's quarterly Board of Directors meeting was held at the Regional Building in Chesapeake on 31 March 2016. Public Board members present were: Mayors Fraim, Krasnoff, Price, Sessoms and Wallace; Supervisors McCarty, Sadler and Shepperd; Poquoson City Councilman Southall attended for Mayor Hunt. Private Board members present were: Baugh, Grabow, Hoogstraten, Klett, Kuhns, Paveglio and Stephens; BAE Systems Ship Repair Director of Communications Karl Johnson attended for Joe Campbell. Executive Director Quigley and Treasurer Collins were also present. A quorum was achieved.
2. Board Chair McKinley Price called the meeting to order at 10:01 a.m.
3. New Board members William McCarty (Isle of Wight County Board of Supervisors) and Sue Sadler (James City County Board of Supervisors) were welcomed to the Board by Mayor Price.
4. End-of-March financials were presented; no issues.
5. NASA Langley Research Center Deputy Director Clayton Turner provided an overview of NASA Langley's major projects and priorities for 2016 and beyond.
6. Mr. Scott Phillipott presented a description of regional cyber protection initiatives being undertaken in the region.
7. Executive Director Quigley provided the draft position description for a new HRMFFA position of Deputy Executive Director and the way ahead to bring this person onboard by July. There being no objection to language in the position description, it will be adopted. Mayor Fraim agreed with the rationale to diversify the background of this new person with that of the Executive Director, although the Board should not be restricted in the future from picking the person with the best qualifications, regardless of background.
8. John Simmons of The Roosevelt Group provided an update on actions being taken to implement the recommendations of the Harvey Commission report, as

well as an overview of recent Hill calls and likely Washington activity in the months leading up to the November election and beyond.

9. Draft HRMFFA 2016 legislative priorities were presented to the Board and approved by unanimous vote following a brief discussion.

10. An open discussion period followed, with the following topics being discussed:

- a. Executive Director noted that he and the new hire will be moving to the SPSA office spaces in the Regional Building in the July timeframe.
- b. Executive Director annual performance appraisal forms were distributed to Board members, and are requested by June 3 to Pam Foshee in Mayor Price's office.
- c. A June date for the annual HRMFFA Board meeting will be set as soon as possible so calendars can be adjusted.
- d. The Board requested a future presentation be given to provide an overview of activities at Wallops Island; Executive Director for action.

11. Mayor Price adjourned the meeting at 11:19 a.m.